

LESLIE PUBLIC SCHOOLS
Minutes
Regular Meeting
Monday, November 9, 2015
7:00 p.m. - Leslie High School Board Room

A regular meeting of the Board of Education of the Leslie Public Schools, Ingham and Jackson Counties, Michigan, was called to order by President Eric Isham at 7:00 p.m.

CALL MEETING

Members present: Eric Isham
Deann Maynard
John Wayne Stewart
Bud Fifield
James Wood
Tim Carroll
Mary Crowl (arrived at 8:15)

Members absent: None

Administrator(s)
present: Jeff Manthei, Superintendent

Others: Anita Strong Scott Cousineau
Scott Powers Kyle Schafer
Jim Dell
Rob DeSmith
Carol Franz
Jay Vandercook
Kristen Hawkins

Pledge of Allegiance given.

COMMENTS AND/CONCERNS OF CITIZENS PRESENT:
None.

Moved by D. Maynard, supported by J. W. Stewart to approve the November 9, 2015 agenda; Minutes of October 12, 2015 regular meeting; Minutes of the October 28, 2015 regular meeting/workshop; the October bills in the amount of \$294,519.98 be approved for payment as presented; Pcard Statement; General Fund Budget Report and Food Service Fund Budget Report as of 10/30/15. Vote: ayes 6, nays 0, absent 1 (M. Crowl), abstention 0. Motion carried.

CONSENT AGENDA

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CORRESPONDENCE:

School Law Notes; ISD Board Briefs and an email from Chris Bondsteel regarding the Alumni Basketball Game scheduled for Jan. 2, 2016 were distributed as informational items.

INFORMATIONAL REPORTS:

1) Audit Report

Kyle Schafer, Maner Costerisan, reported an unmodified audit with no material weaknesses and no significant deficiencies. Fund balance as of June 30, 2015 was \$260,176, which is 2% of revenues.

2) Year-End Athletic Report

Athletic Director Scott Cousineau presented the 2014-15 Athletic Department Annual Report and 2015-16 Projections. He highlighted uniform purchases, facility and equipment upgrades as well as program/service upgrades done in the last two years as well as upgrades for 2015-16. Fifty-four percent of Leslie High School students participate in at least one interscholastic sport.

3) Focus School Quarterly Report

Middle School Principal Carol Franz and Jay Vandercook gave a PowerPoint presentation highlighting their focus on the Bottom 30 and Superintendent's Challenge students. Next steps are to review data at the end of the first trimester for Prime Time Interventions, Bottom 30 students, Superintendent Challenge students and adjust programs/instruction as needed.

4) Budget Adjustments

Business Manager Anita Strong presented the budget adjustments for 2015-16.

5) Student Attendance

High School Principal Scott Powers shared attendance rates for the three buildings. All three have attendance rates well over 90%. He also shared the tardy rates for first hour for each building.

In high school, 1.2% of students have been tardy; middle school, 1%; and at Woodworth 2% of the students have been tardy so far this year.

SUPERINTENDENT'S REPORT

1) Parent/Teacher Conferences

The attendance at parent teacher conferences is similar to the last several years.

2) Enrollment Report

Supt. Manthei reported that enrollment is 1,394 as of November 5, 2015. This number includes students in Ingham Virtual, GSRP and drive-ins. The audited numbers from fall count are not available yet.

3) Alternative Pay Committee

Supt. Manthei reported the committee is continuing to meet and is working on a framework for deciding what will be considered for additional pay.

4) Possible Land Acquisition

Supt. Manthei reported that there is some land adjacent to the school district that may become available through the land bank. He will continue to stay apprised of the situation.

BOARD DISCUSSION AND/OR ACTION:

Moved by D. Maynard, supported by B. Fifield that the Board of Education accept the audit report as prepared by Kyle Schafer of Maner Costerisan. Vote: ayes 7, nays 0, abstention 0. Motion carried.

ACCEPT AUDIT

Moved by J.W. Stewart, supported by T. Carroll that the Board of Education hire Megan Williams as Junior Varsity Girls Basketball Coach per the recommendation of Athletic Director Scott Cousineau. Vote: ayes 7, nays 0, abstention 0. Motion carried.

**HIRE JV GIRLS
BASKETBALL COACH**

Moved by D. Maynard, supported by J.W. Stewart that the Board of Education approve the second reading of the NEOLA Fall Updates as previously submitted:

**NEOLA POLICIES
FALL UPDATES
SECOND READING**

Revised Bylaw 0144.3	Conflict of Interest
Revised Bylaw 0175.1	Association Memberships
Revised Policy 1130	Conflict of Interest
New Policy 1217	Weapons
Revised Policy 1420	School Administrator Evaluation
Revised Policy 1630.01	Family & Medical Leaves of Absence
Revised Policy 3110	Conflict of Interest
Revised Policy 3217	Weapons
Revised Policy 3430.01	Family & Medical Leaves of Absence
Revised Policy 4110	Conflict of Interest
Revised Policy 4217	Weapons
Revised Policy 4430.01	Family & Medical Leaves of Absence
New Policy 5517.02	Sexual Violence
Revised Policy 5772	Weapons
Revised Policy 5830	Student Fund-Raising
Revised Policy 6110	Grant Funds
New Policy 6111	Internal Controls
Replace Policy 6146	Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations
Revised Policy 6320	Purchasing
Revised Policy 6550	Travel Payment & Reimbursement
Revised Policy 6850	Public Disclosure and Reporting
Revised Policy 7217	Weapons
Revised Policy 8321	Criminal Justice Information Security (Non-Criminal Justice Agency)
Revised Policy 8400	School Safety Information
Revised Policy 8500	Food Services
Revised Policy 9211	District Support Organizations

Vote: ayes 7, nays 0, abstention 0. Motion carried.

Moved by D. Maynard, supported by B. Fifield to approve the comprehensive teacher handbook along with the Woodworth, Middle School and High School supplemental materials. Vote: ayes 7, nays 0, abstention 0. Motion carried.

**APPROVE TEACHER
HANDBOOKS**

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Moved by T. Carroll, supported by M. Crowl that the Board of Education approve the addition of AP Chemistry and Publications to the high school curriculum per the recommendation of the District Advisory Team.
Vote: ayes 7, nays 0, abstention 0. Motion carried.

**APPROVOVE TWO
NEW HIGH
SCHOOL CLASSES-
FIRST READING**

Moved by B. Fifield, supported by T. Carroll that the Board of Education approve budget adjustments for the General Fund as shown in Enclosure #7. Vote: ayes 7, nays 0, abstention 0. Motion carried.

**BUDGET
ADJUSTMENTS
GENERAL FUND**

Moved by T. Carroll, supported by J.W. Stewart that the Board of Education approve the Resolution For Millage Proposal, Building and Site, Sinking Fund Tax Levy as shown in Enclosure #12. Roll Call Vote: Ayes: M. Crowl, B. Fifield, E. Isham, D. Maynard, J.W. Stewart, T. Carroll, J. Wood. Motion carried.

**SINKING FUND
RESOLUTION**

"Residents for the Growth of Leslie Public Schools" met on November 2 and discussed fundraising among other ideas. The next meeting is scheduled for Monday, November 16 at 7:00 p.m. at the Leslie Fire Barn.

**SINKING FUND
DISCUSSION**

President Isham adjourned the meeting at 9:00 p.m.

ADJOURNMENT

Respectfully submitted,



Mary Crowl, Secretary
Leslie Public Schools